

EXISTING WORK DISTRIBUTION IN SS-2 BUREAU**Bureau Head: Shri Maneesh Garg, Joint Secretary (SS-2)**

Division	Divisional Head	Under Secretary	Section Officer	Section(s) under the Integrated Bureau	Functional Area	Inter Agency/ Ministry Coordination	State/UT allocated
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
BUDGET AND FINANCE	Shri M.S. Ravi, Director Tel: 23387211 Intercom: 471 Email: sreedharan.ravi@nic.in <u>Link Officer</u> DS(AB) – 1 st DS (PPG) – 2 nd	Vacant Tel: 23073542 Intercom: 332 Email: manjeet.742067@gmail.com <u>Link Officer</u> US(SKS) – 1 st vacant – 2 nd	Ms. Sutoshi Bose Intercom: 424 (erstwhile EE.15 Section)	IS-2	1. Budget of the Samagra Shiksha Scheme (Finalization of BE/RE, Demand for Grants, Supplementary grants etc.), etc. 2. Outcome Budget 3. Monitoring of expenditure against SSA head. 4. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.		1. Gujarat
		Shri S.K. Suman, US Tel: Intercom: Email: <u>Link Officer</u> ---	Shri Ashutosh Aggarwal Intercom: 738 (erstwhile RMSA-III Section)	IS-6	1. Financial Management including PFMS, Audit, QPR, Financial Monitoring, PMS etc. of the integrated scheme – Samagra Shiksha and also of the erstwhile SSA & RMSA schemes. 2. Monitoring of expenditure against RMSA head. 3. All matters regarding Model schools. 4. Matters relating to Parliamentary Standing Committees and other Parliamentary Committees for the Samagra Shiksha Scheme. 5. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.		1. Uttar Pradesh
EAP	Vacant – Charge given to Shri Rajnish Kumar, Director <u>Link Officer</u> Dir (Rs) – 1 st Dir(PKS) – 2 nd	Shri H.M. Sonkusare (HMS) Tel: 23387342 Intercom: 444 Email: hmsonkusare.edu@nic.in <u>Link Officer</u> vacant – 1 st US(RKA) – 2 nd	Shri A.C. Sharma Intercom: 323 (erstwhile EE.3 Section)	IS-1	1. ICC matters relating to Bureau 2. External Funding and Joint Review Missions. 3. World Bank related matters. 4. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.		1. Delhi 2. Puducherry
LEARNING, ASSESSMENT & WORKSHOPS	Shri Rajnish Kumar, Director Tel: 23384187 Intercom: 267 Email: rajnish.kumar1@gov.in	Vacant Tel: 23383574 Intercom: 387 Email: jagdishlal.edu@nic.in	Ms. Usha Rani Intercom: 410 (erstwhile EE.14 Section)	IS-7	1. All Learning Outcomes related matters such as Curriculum, Pedagogy, CCE, Text Books, Uniforms. 2. NIEPA 3. Aadhaar matters, Direct Benefit Transfer (DBT) 4. UIDAI 5. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.	All UTs	1. Dadra & Nagar Haveli 2. Daman & Diu

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	<u>Link Officer</u> Dir (RS) – 1 st DS(PKS) – 2 nd	<u>Link Officer</u> US(DS) – 1 st US(KG) – 2 nd					
		Shri Dalbir Singh (DS) Tel: 23385585 Intercom: 203 Email: dalbir.singh@nic.in <u>Link Officer</u> vacant – 1 st vacant – 2 nd	Ms. Anamika Nigam Intercom: 387 (erstwhile RMSA-1/ICT Section)	IS-8	1. National Achievement Survey (NAS) 2. PISA 3. School Based Assessments 4. NCERT 5. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.	UIDAI	1. A&N Islands 2. Chandigarh 3. Lakhadweep
SCHOOL INFRASTRUCTURE	Shri P. K. Singh, DS (PKS) Tel: 23074159 Intercom: 211 Email: singh.pk@nic.in <u>Link Officer</u> DS (AB)– 1 st Dir (RK) – 2 nd	Shri Alok Jawahar (AJ) Tel: 23381095 Intercom: 445 Email: alok.jawahar@nic.in <u>Link Officer</u> vacant – 1 st US(AG) – 2 nd	Sh. Darpan Banerjee Intercom: 400 (erstwhile EE.16 Section)	IS-9	1. All matters relating to school infrastructure/civil works. 2. All administrative matters of the Bureau. 3. Administrative matters of TSG for the integrated scheme-SS. 4. Swachh Vidyalaya Initiative including Swachh Vidyalaya Puraskar, Swachhata Pakhwada, Swachhta Action Plan, School grant etc. 5. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.	<ul style="list-style-type: none"> • Ministry of Drinking Water & Sanitation • UNICEF-WASH • UNICEF - Education 	1. Goa 2. Kerala 3. Tamil Nadu
RTE	Vacant- Charge assigned to Link Officer DS(PKS) Tel: 23074159 Intercom: 211 Email: singh.pk@nic.in <u>Link Officer</u> DS(PKS) – 1 st DS (AB) – 2 nd	Ms. Sunita Sharma <u>Link Officer</u> US(AJ) – 1 st vacant – 2 nd	Shri Banmali Halder Intercom: 623 (erstwhile EE.4 Section)	IS-3	1. All matters relating to the Right of Children to Free and Compulsory Education (RTE) Act, 2009. 2. Rules and Guidelines under the Act, Bills and Amendments. 3. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.		1. Rajasthan

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COORDINATION	Shri Anil Bhandula, DS Tel: Intercom: 415 Email: a.bhandulla@nic.in <u>Link Officer</u> DS (PPG) – 1 st Dir (MSR) – 2 nd	Shri Rajendra Kumar Arya (RKA) Tel: Intercom: 373 Email: <u>Link Officer</u> vacant – 1 st US(KG) – 2 nd	Ms. Kiran Lakra Intercom: 310 + Staff of CDN Section in RMSA (erstwhile EE.7 and RMSA-CDN Sections)	IS-10 (Erstwhile EE.7 and RMSA – CDN sections)	<ol style="list-style-type: none"> Coordination for the Bureau for the following matters: <ol style="list-style-type: none"> Parliamentary Assurances VIP References and matters relating to Group of Secretaries Parliamentary Matters Bureau Heads Meetings Court/Legal Cases handled in the Bureau and LIMBS RTI matters Reviews held by PM, HRM, Cabinet Secretary and for Pragati etc. Grievance Redressal Residual matters relating to Operation Black Board (OBB), Shiksha Karmi and Lok Jumbish. Coordination with SS-1 Bureau and EE.1/Coord of DSEL. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas. 		<ol style="list-style-type: none"> Haryana Punjab
TEACHER EDUCATION	Ms. Rashi Sharma, Director Tel: 23388098 Intercom: 282 Email: rashi.edu@nic.in <u>Link Officer</u> Dir (RK) – 1 st DS (PKS) - 2 nd	Shri Ashok Giri (AG) Tel: 23388037 Intercom: 216 Email: ashokgiri.edu@nic.in <u>Link Officer</u> US(HMS) – 1 st vacant – 2 nd	Ms. Vineeta Intercom: 430 (erstwhile EE.9 Section)	IS-13	<ol style="list-style-type: none"> All aspects of Teacher Education. Monitoring of expenditure against CSSTE head. Coordination with SCERTs, DIETs, BRCs, CRCs in all States and UTs. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional. 		1. Chhattisgarh
		Shri Kamal Gandhi (KG) Tel: 23388030 Intercom: 386 Email: kamal.gandhi@nic.in <u>Link Officer</u> US(RKA) – 1 st US(AJ) – 2 nd	Shri Kishori Lal Intercom: 428 (erstwhile EE.10 Section)	IS-14	<ol style="list-style-type: none"> All aspects relating to teacher recruitment and in-service training as well as training of untrained elementary teachers. All matters relating to NCTE, NITE. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas. 		1. Himachal Pradesh
			Shri Arun Kumar Dahiya Intercom: 408 (erstwhile EE.11 Section)	IS-15	<ol style="list-style-type: none"> All aspects of Universal Access including residential schools / hostels. Policy & Planning regarding Samagra Shiksha Scheme including appraisal and approval for continuation of scheme. Out of School Children / EWS Shagunotsav All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas. 		<ol style="list-style-type: none"> Bihar Jharkhand

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VOCATIONAL EDUCATION	Shri P.P. Gupta, Deputy Secretary Tel: 23383779 Intercom: 290 Email: dsrmsa4.edu@gov.in <u>Link Officer</u> DS (PKS) – 1 st Dir (RS) – 2 nd	Vacant Tel: 23382281 Intercom: 406 Email: sbhushan.edu@nic.in <u>Link Officer</u> US(HMS) – 1 st US(AJ) – 2 nd	Shri Sujeet Kumar, SO Intercom: 709 (erstwhile VE-II/RMSA-IV Section)	IS-16	1. All matters relating to Vocational Education and Skill Development. 2. Rashtriya Avishkar Abhiyan. 3. Monitoring and Evaluation. 4. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.	<ul style="list-style-type: none"> Ministry of Skill Development & Entrepreneurship Ministry of Labour and Employment 	1. Assam 2. Manipur 3. Nagaland 4. Sikkim
		Shri Tejpal Singh Intercom: 411 (erstwhile EE.13 Section) Link Officers----- vacant	Shri Suneet Kumar Diwedi, SO Intercom: 411	IS-17	1. Community Mobilisation including SMC / SMDC. 2. Appointment of Language Teachers Scheme. 3. PAB meetings. 4. All matters relating to the Parliament, Court Cases and RTI in respect of the above functional areas.		1. Arunachal Pradesh 2. Meghalaya 3. Mizoram 4. Tripura

- 1. Note:**
- All matters related to implementation of RTE Act 2009 pertaining to the States/UTs except Policy matters will be handled by the respective Division heads.
 - Policy issues related to the themes shall be dealt with by respective Division heads.
 - Sections will handle the court cases and State specific issues as per the allocation of States to be made subsequently.
 - Sections will be responsible for issuing of sanction orders and release of funds for their states/UTs for all the budget heads.

2. Shri Manjeet Kumar and Sh Sushil Bhushan, USs have been transferred under RTP w.e.f. 30.9.2019. Shri Jagdish Lal, US has taken VRS wef 5.10.2019

297

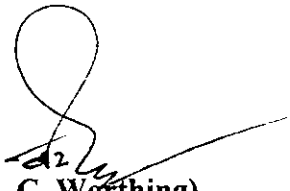
F. No.7-30/2018-EE. 1
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
(Admn Division)

New Delhi, the 24th April, 2019

Subject:Submission of files/cases relating to TSG through Administration Division, D/o SE&L, reg.

Matters relating TSG-EdCIL(India) Ltd professional services, administrative and other project based issues on Samagra Shiksha, MDM and NLMA are presently being handled by the respective Bureau Heads and files/cases put up to Secretary(SE&L) separately for consideration and approval. This has lead to various anomalies and lack of uniformity in the formulation of important policies and administrative decisions within the TSGs of the Bureaus of the Department.

2. In the light of the above, in order to streamline and ensure transparency, accountability and uniformity on all issues concerning the TSGs of all the Bureaus of the Department, all matters pertaining to TSG-EdCIL (India) Ltd shall henceforth be handled by the Joint Secretary (Admn) in the Department of School Education & Literacy. All Bureau Heads are requested to hand over all files in this regard to the Joint Secretary(Admn) who will consult the Bureau Head concerned on all issues before taking any decision. The Bureau Heads may also refer any matter to the Joint Secretary (Admn).
3. This issues with the approval of Secretary(SE&L).


(M. C. Worthing)
Deputy Secretary(AE & Admn)

1. Joint Secretary (Inst)
2. Joint Secretary (MDM)
3. Joint Secretary (SS-I)
4. Joint Secretary (AE & Admn)
5. Joint Secretary (SS-II)
6. JS &EA(SE&L)
7. DDG (Stats.)
8. All Directors/Deputy Secretaries in DoSE&L
9. All Under Secretaries in DoSE&L
10. PPS to Secretary (SE&L)