To,

The Director,
Kendriya Hindi Sansthan, Sheetla Rd,
Ganesh Nagar, Khandari,
Agra, Uttar Pradesh 282005

Subject: Filling up the post of Director, Kendriya Hindi Sansthan-reg.

Sir,

With reference to above mentioned subject, an OM of even no. dt. 12th March, 2020 is enclosed herewith. You are requested to translate the English version of PROFORMA OF APPLICATION FOR THE POST OF DIRECTOR, KHS, AGRA in Hindi and accordingly issue the the said OM to all the concerned (list enclosed in the OM). You are also requested to upload the advertisement on KHS website www.khsindia.org.

2. You are requested to expedite the process and furnish an Action Taken report at the earliest to this Ministry.

Yours faithfully

(Suman Dixit)
Deputy Secretary to the Govt. of India

Encls. As above
OFFICIAL MEMORANDUM

No. 1/18/2014/1

Government of India
Ministry of Human Resource Development
Department of Higher Education
Language Division

Room No. 502 D
Shastri Bhavan, New Delhi
Dated 9th March, 2020

Subject: Filling up the post of Director, Kendriya Hindi Sansthan (KHS), Agra in 7th CPC Level 14 (Rs. 1,44,200 2,18,200) P.B. 4 + G.P. 10,000/-

The undersigned is directed to invite applications from eligible candidates for filling up on Deputation one vacancy of the post of Director, Kendriya Hindi Sansthan (KHS), Agra in 7th CPC Level 14 (Rs. 1,44,200 – 2,18,200) P.B. 4 + G.P.- 10,000/-. Kendriya Hindi Sansthan, Agra is an autonomous body under the Department of Higher Education, Ministry of Human Resource Development.

2. The details of the post and eligibility conditions along with Proforma for application are enclosed.

3. The candidate selected for appointment will be treated on deputation as the case may be and will be governed as per extant rules of the Govt. of India. The candidate once selected will not be allowed to withdraw.

4. The vacancy may please be circulated amongst suitable persons and applications (in duplicate) in the prescribed proforma along with complete and up-to-date Annual Confidential Reports/APAR of suitable persons who could be spared in the event of their selection, may be sent to Prof. Nand Kishore Pandey, Director, Kendriya Hindi Sansthan, Ganesh Nagar, Khandari, Agra, Uttar Pradesh 282005 within 60 days from the date of issue of advertisement for the above post in the employment News/Rozgar Samachar.

5. While forwarding the applications, it may please be verified and certified that the particulars furnished by the candidates are correct and that no disciplinary action is pending or contemplated against the officer. The integrity of the officer may also be certified.

6. Incomplete applications and those not accompanied by certified testimonials and ACR dossiers will not be considered.

(Suman Dixit)
Deputy Secretary (Languages)
Tele: 011-2307 2112

Encl: As above.
Copy to:

1. All Ministries and Department of the Government of India
2. Director, Kendra Hindi Samiti (KHS), Agra
3. Chief Secretaries of all the State/UTs
4. PS to HRD/PS to MOS (SSD)/PS to Secretary (H)
5. Vice Chancellors of All Central Universities
6. University Grant Commission, New Delhi for circulating to all Universities under UGC
7. Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi with the request to give wide publicity to the vacancy in all Universities/ Research Bodies etc.
8. Ministry of Information and Broadcasting, Shastri Bhawan, New Delhi for arranging suitable publicity in Air Media about the vacant post.
9. Director, NIC, MHRD is requested to upload the draft advertisement for the post of Director on the website of the MHRD, D/o Higher Education.

(Suman Dixit)
Deputy Secretary (Languages)
Tele: 011-2307 2112
Advertisement for the post of DIRECTOR, Kendriya Hindi Sansthan, Agra

Application are invited from eligible candidates for filling up on Deputation one vacancy of the post of Director, Kendriya Hindi Sansthan, Agra an autonomous body under the Ministry of Human Resource Development Government of India in 7th CPC Level 14 (Rs. 1,44,200 – 2,18,200) from persons possessing qualifications and experience mentioned below in the prescribed proforma as published in the Employment News/ Rozgar Samachar. The application form can also be downloaded from the M/o HRD’s website www.mhrd.gov.in and Kendriya Hindi Sansthan website www.khsindia.org.

Pay Scale: 7th CPC Level 14 (Rs. 1,44,200 – 2,18,200)
Pre revised PB-4 Rs. 37,400-67,000/-plus Grade Pay of Rs. 10,000/-

Mode of Recruitment: Deputation

Period of Deputation: The Period of deputation shall ordinarily be three (3) years. The incumbent’s tenure may be extended, utmost / two years.

Age Limit: The age shall not exceed 55 years. The age of the applicants would be reckoned as on the closing date for receipt of application as per the advertisement for the post published in the Employment News/Rozgar Samachar.

Field of Selection: The candidate should be the Dean of faculty / Principal of the Post-Graduate College/Vice-chancellor of University/Head of a University Department; AND

(b) Processing the following educational qualifications and experience:

Qualification and Experience
Essential: (i) A Master’s degree with at least 55% marks [or an equivalent grade in a point scale wherever grading system is followed by a recognized university.]
(ii) A Ph.D. Degree in Hindi from a recognized University.
(iii) Published works in reputed journals and published work as evidenced in authoring books.

Experience: Academic:
(i) Teaching experience of at least ten (10) years at higher levels (graduation and above) in recognized college/institutes.
(ii) Experience of imparting Research Guidance.
(iii) Organizing and directing academic programmes related to Hindi teaching and teachers training and production of teaching materials, especially for instruction in Hindi as a second/foreign language as well as service medium.
Experience: Administrative

(i) Five (5) years administrative experience as Dean of the faculty/Principal of a Post Graduate College/Rector/PVC/Vice Chancellor of a University/Head of a University Department.
(ii) Familiarity with Govt. Policies, rules and procedures.

Desirable: (1) Master's degree in Linguistics from a recognized University. (2) Practical knowledge of English language and study as a subject up to graduate level. (3) Knowledge of regional literature and cultures of India.

Last Date: Duly filled in applications complete in all respects and forwarded through proper channel by the concerned University/College/Department etc. should reach to Prof. Nand Kishore Pandey, Director, Kendriya Hindi Sansthan, Ganesh Nagar, Khandari, Agra, Uttar Pradesh 282005 within 60 days from the date of publication of the advertisement for the above post in the Employment News/Rozgar Samachar.

Note – 1: The applicants who are in Central Govt./State Govt. Service/Autonomous Bodies/Union Territories’ or other Govt. Bodies should submit their application through proper channel along with integrity certificate and a certificate to the effect that no disciplinary proceedings are pending or contemplated against the officer. A.C.Rs. Of the last five years may also be forwarded along with the applications.
PROFORMA OF APPLICATION FOR THE POST OF DIRECTOR, KHS, AGRA

1. Name and Address (in block letters)

2. Date of Birth

3. Date of retirement under Central/State Govt. Rules

4. Educational Qualification

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

<table>
<thead>
<tr>
<th>Essential (1)</th>
<th>Qualifications/Experience required</th>
<th>Qualifications/Experience possessed by the officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2)</td>
<td></td>
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<tr>
<td>(3)</td>
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<tr>
<td>Desirable (1)</td>
<td></td>
<td></td>
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<tr>
<td>(2)</td>
<td></td>
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<td>(3)</td>
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</tbody>
</table>

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature.

<table>
<thead>
<tr>
<th>Office/ Institutions</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay and Basic Pay</th>
<th>Nature Duties details</th>
<th>Of</th>
</tr>
</thead>
</table>

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent:

9. In case the present employment is held on deputation/contract basis, please state
   a. The date of initial appointment
   b. Period of appointment on deputation/contract
   c. Name of the parent office/organization to which you belong

10. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)
Central Govt.
State Govt.
Autonomous Organisation
Government Undertaking
Universities
Others

11. Please state whether you are working in the same department

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place also indicate the pre-revised Scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention, in support of your suitability for the post.

(This among other thing may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)

15. Whether belongs to SC/ST

16. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date__________________

Address__________________

Cont/....
FORWARDING NOTE BY THE EMPLOYER

i) Information given in the above proforma is correct as per the service records of the applicant.

ii) The applicant is clear from vigilance angle.

iii) The integrity of the applicant is beyond doubt.

iv) That no major/minor penalty has been imposed on the applicant during the last ten (10) years.

v) The cadre controlling authority of the applicant has given clearance to enable him/her to apply for the post.

vi) The applicant has enclosed with his/her application the attested photocopies of all the required testimonials/certificates/degrees, etc. starting with Matriculation/Class X certificates.

vii) Attested photocopies of the last five (5) years of the applicant’s Annual Confidential Report/Annual Performance Appraisal Report has been enclosed while forwarding this Application.

*Note:* If ACRs/ APARs not adopted/ not relevant the employer has to categorically certify the same in lieu of sending ACRs/ APARs.

Countersigned by the authorized signatory on behalf of the employer.

Signature of the Head of the Office
(with stamp)

Place ______________

Date ______________
प्रिदेश, केंद्रीय हिंदी संस्थान, आमसा के पद हेतु विज्ञापन

केंद्रीय हिंदी संस्थान, आमसा मानव संसाधन विकास मंडल, भारत सरकार के अधीन एक स्वायत्त निकाय में प्रिदेश के पद की एक भिन्न को प्रतिविम्बित कर भरती के लिए नवंबर 2022 से 8 अगस्त 2023 के बीच प्रतिविम्बित ब्योधित और अनुमोदन स्वीकार व अनुमोदन स्वीकार व अनुमोदन स्वीकार के वेतनमान तरंग-14 : रूपये 1,44,200 - 2,18,200 (पूर्व संक्षेपित पे बंदे-4 (र. 37,400-67,000), बेंजे र. 10,000/-)

अभिभूत का तरीका : प्रतिविम्बित

प्रतिविम्बित की अवधि : प्रतिविम्बित की अवधि साधारणतः तीन वर्ष होगी, हामी कैनल की अवधि अधिकतम दो वर्ष तक बढ़ाई जा सकती है।

आयु-सीमा : आयु 55 वर्ष से अधिक नहीं होनी चाहिए (आवेदक की आयु की गणना एम्प्लाईमेंट न्यूजरोफ्जर समाचार में) प्रतिविम्बित पद के लिए विज्ञापन के अनुसार आवेदन प्राप्त श्रेणी की अंतिम तिथि से की जाएगी।

चयन का क्रम : हामीदार संकर का क्रीम/स्नातकोत्तर कोलेज का प्राध्यापक/विश्वविद्यालय का डायनार्ड प्रोफेसर/विश्वविद्यालय का एचडी संस्कृत कोलेज का प्राध्यापक का प्रमाण होना चाहिए; और

(ख) निम्नलिखित शैक्षिक योग्यताएं और अनुसूच रखता हो।

योग्यताएं और
अनुसूच : अनिवार्य

1. मान्यता प्राप्त विश्वविद्यालय से कम से कम 55% अंकों सहित मास्टर्स डिग्री (या एम्स्टर्स स्केल में सर्कल बेड जहाँ स्केलिंग सिस्टम अपनाया गया है)।
2. मान्यता प्राप्त विश्वविद्यालय से हिंदी में थिएटर डिग्री।
3. शास्त्रियता वाहन शास्त्रीय पाठ्यक्रम (अर्तिक) में प्रतिविम्बित कार्य एवं पुरस्कार के लेखन में प्रामाणिकता तौर पर प्रतिविम्बित कार्य।

अनुसूच : शैक्षिक

1. मान्यता प्राप्त कॉलेजों/संस्थानों में उच्च स्तर (स्नातक और इससे ऊपर) का क्रम से कम तक (10) वर्ष का शिक्षण अनुसूच।
2. शैक्षणिक स्तर पर काम करते का अनुसूच।
(iii) हिंदी-शिक्षा, शिक्षक-शिक्षण और शिक्षण-सामग्री निर्माण, विशेषतः दूरदर्शिन/विद्यालय माध्यम के साथ-साथ सेवा मामलों के रूप में हिंदी में अनुदेशन से संबंधित शैक्षिक कार्यक्रमों का आयोजन और निर्देशना।

अनुमान: प्रशासनिक

(i) संकाय के अधीक्षक (डीएम)/ स्नातकोत्तर माध्यमिक/विद्यालय के प्राध्यापक/विश्वविद्यालय के वृक्षदीक्षक/सम स्नातक/स्नातकोत्तर माध्यमिक/विद्यालय के विद्वान/एचस्थ के रूप में पंच (5) वर्ष का प्रशासनिक अनुमान।
(ii) सरकारी नौकरियों, नियुक्तियों और पदक्रमों की जानकारी।

वांछित:

(i) भारत सरकार विद्वान/विद्वान/विद्वान/विद्वान में स्नातकोत्तर उपाधि।
(ii) अंकनी भाषा का व्याख्याता ज्ञान और स्नातक स्तर तक एक विषय के रूप में अध्ययन।
(iii) भारत के क्षेत्रीय सहायताओं और संस्कृतियों का ज्ञान।

अधिग्रहित का

यहीं होटिल से पूर्णस्पष्ट भरे हुए आवेदन, जो संबंधित विश्वविद्यालय/कॉलेज/कॉलेज में दूरदर्शिन/विद्यालय दूरदर्शिन/विद्यालय दूरदर्शिन/विद्यालय दूरदर्शिन में स्नातकोत्तर परिवर्तन पड़े के जिस प्रकार के प्रकाशन की शिक्षा से 60 दिनों के भीतर पहुँचे जाने चाहिए।

नोट-1: जो आवेदक केंद्र सरकारी/सरकारी सेवाकार्य कवियों/संघ शासित क्षेत्र में अन्य सरकारी निकायों में हैं, उन्हें अपने आवेदन उपभोग माध्यम दूरदर्शिन/विद्यालय प्रमाणपत्र और इस आवेदन का प्रमाणपत्र के साथ जमा करने चाहिए कि आवेदक अधिकारी के विकास कोई अनुशासनिक मामला लंबित या विचारणीय नहीं है। आवेदन के साथ पिछले पंच (5) वर्ष की प्रशासनिक गोपनीय आवेदन (एसीआर) भी अर्पित की जाती चाहिए।