



नागरिक / ग्राहक चार्टर

CITIZEN'S/CLIENT'S CHARTER

उच्चतर शिक्षा विभाग
DEPARTMENT OF HIGHER EDUCATION
मानव संसाधन विकास मंत्रालय
(MINISTRY OF HUMAN RESOURCE DEVELOPMENT)
SHASTRI BHAWAN, NEW DELHI-110001.
Website : www.mhrd.gov.in

SEPTEMBER, 2017

<i>Citizen's/Client's Charter of Department of Higher Education</i>
Vision
<ul style="list-style-type: none"> • To realize India's human resource potential to its fullest in the higher education sector with equity and excellence.
Mission
<ul style="list-style-type: none"> • Provide greater opportunities of access to higher education with equity to all the eligible persons and in particular to the vulnerable sections. • Expand access by supporting existing institutions, establishing new institutions, supporting State Governments and Non-Government Organizations / Civil Society to supplement public efforts aimed at removing regional or other imbalances that exist at present. • Initiate policies and programmes for strengthening research and innovations and encourage institutions – public or private - to engage in stretching the frontiers of knowledge. • Promote the quality of higher education by investing in infrastructure and faculty, promoting academic reforms, improving governance and institutional restructuring towards the inclusion of the hitherto deprived communities.
Our Clients and Stakeholders
<ul style="list-style-type: none"> • Citizens of India. • Students and Faculty of Educational Institutions. • People's representative. • Ministry of Women & Child Development, Ministry of Minority Affairs for Minority Education, Ministry of Social Justice and Empowerment, Ministry of Science & Technology, Ministry of Tribal Affairs and Ministry of Development of North Eastern Region. • Council of Scientific & Industrial Research (CSIR), other Research Councils. • State Governments / Union Territory Administrations. • Regulatory Bodies {University Grants Commission (UGC), All India Council of Technical Education (AICTE), National Council of Teacher Education (NCTE), Distance Education Council (DEC), National Commission for Minority Educational Institutions (NCMEI)}; • Autonomous Bodies, Indian Institute of Advance Study (IIAS), Central Educational Institution, Deemed to be Universities, Subordinate offices. • Grantee Institutions. • United Nations Educational, Scientific and Cultural Organization (UNESCO) and other International Partners. • Banks.

<ul style="list-style-type: none"> • Civil Society Groups in the field of education. 	
Our Services	
Main Services	Standard
<ul style="list-style-type: none"> • Release of Funds under various schemes of this Department details of which are available on website - www.mhrd.gov.in and Release of Funds to Grantee Institutions 	Within 25 working days after approval of the competent authority
<ul style="list-style-type: none"> • Grant of Scholarships to University & College students pursuing higher education. 	Within 21 working days
<ul style="list-style-type: none"> • Processing of requests for filling up of various positions received from Higher Education Institutions and Regulatory Bodies under the control of the Department. 	Within 9 months
<ul style="list-style-type: none"> • Prompt response to queries/clarifications received from the Responsibility Centers under the control of the Department. 	Within 21 working days
<ul style="list-style-type: none"> • Payment to vendors 	Within 21 working days
<ul style="list-style-type: none"> • Grievance Redressal 	Within 60 working days
<ul style="list-style-type: none"> • Issue of ISBN 	To issue ISBN to the applicants applying on the ISBN portal in 7 working days of registration subject to application being found complete with requisite information.
Expectations from our Clients	
<ul style="list-style-type: none"> • Proposal for release of funds must be timely and should accompany all relevant documents as mentioned in the guidelines of schemes available on web-site: www.mhrd.gov.in • Utilisation Certificates in respect of earlier releases are submitted timely to facilitate further releases. • Proposals in prescribed format with full details is required, as per the guidelines of specific schemes available on web-site: www.mhrd.gov.in. • Suggestions to improve the Scheme/Policy/Programmes. • Progress from State Governments. • Cooperation from State Governments with regard to implementation of Policy/Schemes/Programmes. • Share the website of this Department in respect of various Policies/Programmes/schemes. 	

Responsibility Centre	
<ul style="list-style-type: none"> • A list of Responsibility Centres under this Department are enclosed. The same are also available on www.mhrd.gov.in 	
<ul style="list-style-type: none"> • Role of the Department of Higher Education with the Regulatory bodies: Administrative and Financial. 	
<ul style="list-style-type: none"> • Role of the Department of Higher Education with the Autonomous Institutions: Administrative and Financial. 	
Grievance Redress Process	
<p>The Department of Higher Education has Grievance Redressal Mechanism in place Headed by an officer of the level of Joint Secretary. All citizens/stakeholders may contact the designated officer for redressal of grievance providing a clear statement of grievance, indicating the background and officials/channels previously approached for redressal.</p>	
<p>Director Public Grievances : Dr. Sukhbir Singh Sandhu Director (Public Grievance) & Additional Secretary Department of Higher Education Room No.107, C-Wing, Shastri Bhawan New Delhi-110001. Tel No.: 011-23381097 Mobile No.: 9999001061 Fax No.:011-23386903 Email ID: sandhu.edu@nic.in</p>	
<p>For Citizen's/Client's Charter Shri Madhu Ranjan Kumar Joint Secretary Department of Higher Education Room No.122, B-C-Wing, Shastri Bhawan New Delhi-110001 Telephone No.011-23383451 Fax No.011-23382298 Mobile No. 9910487512 Email ID: madhu.ranjan@gov.in</p>	
Grievance Lodging Process	
Please visit : http://pgportal.gov.in or www.mhrd.gov.in	
Timeliness for response	
Acknowledgement	Within three days
Immediate reply	Within one month
Final redress of all grievances	Within two months
Review of Citizen's/Client's Charter	
Citizen's/Client's Charter shall be reviewed in March, 2018.	

Service Standards

Sl.No.	Services/ Transaction	Weight	Success indicators	Service Standard	Unit	Data Source
1.	Release of funds under various schemes of this Department, details of which are available on website – www.mhrd.gov.in & Release of Funds to Grantee Institution	20	Timely release of funds	25	Working Days	Clients/ Stakeholders
2.	Grant of Scholarships to University & College students pursuing higher education	10	Timely release of Scholarships	21	Working Days	Clients/ Stakeholders
3.	Processing of requests for filling up of various positions received from Higher Education Institutions and regulatory Bodies under the control of the Department	20	Timely filing up of Posts	9	Months	Clients/ Stakeholders
4.	Prompt response to queries/clarifications received from the Responsibility Centers under the control of the Department	10	Timely reply to queries/clarifications	21	Working Days	Clients/ Stakeholders
5.	Payment to Vendors	10	Timely payments to Vendors	21	Working Days	Clients/ Stakeholders
6.	Grievance Redressal	15	Timely disposal of Grievance applications	60	Working Days	Clients/ Stakeholders
7.	Issue of ISBN	5	Timely issue of ISBN	7	Working Days	Applicants applying on the ISBN portal

Main Service/Transactions

Sl. No.	Services/Transaction	Weight	Responsible Person	Email	Phone/Mobile	Process	Document Required	Fees		
								Category	Mode	Amount
1.	Release of funds under various schemes of this Department details of which are available on website- www.mhrd.gov.in and Release of Funds to Grantee Institutions	20	Ms. Darshana Momaya Dabral, JS&FA	jsfa.edu@gov.in	Tel. No.: 011-23382696 Mobile No.: 9868136775 Fax No.: 011-23070668	Proposal on File submitted by the Administrative Section is examined in the IFD and if found justified, is recommended for approval of FA. After approval of JS&FA, the file is returned to the Administrative Section, who in turn submit the file to IF-I Section for certification of Funds with the relevant Document. Thereafter, the sanction is issued and funds are released by the Pay & Accounts Office.	(i). The Status of expenditure of previous grants, if any. (ii). Details of unspent balance. (iii). UCs (iv). Brief Report of the activities under taken. (v). Details of proposed expenditure. (vi). Audited Statement of Accounts and Annual Report of previous year.	N/A	N/A	N/A
2.	Grant of Scholarships to University and College Students pursuing Higher Education	10	Ms. Ishita Roy, JS (HE)	ishita.edu@gov.in	Tel. No.: 011-23381721 Fax No.: 011-23385162	Education Boards to give forms to the eligible students. Students to fill up the forms and submit the same to the boards. Boards to prepare illegibility list and send the same to this department for sanction/disbursement of scholarships to the eligible students.	(i). Entitlement Card (ii) Joining Report (iii) Income Affidavit (iv) Certificate of Marks of class XII or equivalent exams. (v) Caste/Tribes/OBC/PH Certificate, where applicable.	N/A	N/A	N/A

3.	Processing of requests for filling up of various positions received from Higher Education Institutions and regulatory bodies under the control of the Department.	20	Shri Madhu Ranjan Kumar, Joint Secretary (DL & BP) and Joint Secretary (Admin)	madhu.ranjan@gov.in	Tel. No.: 011-23383451 Fax No.: 011-23382298 Mobile No.: 9910487512	As per provisions of Recruitment Rules(RR) of the respective post(s) and other related instructions on recruitment.	As per provisions of Recruitment Rules(RR) of the respective post(s) and other related instructions on recruitment.	N/A	N/A	N/A
4.	Prompt response to queries/clarifications received from the Responsibility Centers under the control of the Department.	10	Shri B.N Tiwari, DDG(stat.)	bn.tiwari@nic.in	Tel. No.: 011-23381484	Examination of queries/clarifications keeping in mind various rules and regulations relating to the subject matter. Thereafter, forwarding reply to the concerned Organisation/ Department/Authority/Agency	All relevant documents pertaining to queries/clarifications.	N/A	N/A	N/A
5.	Scrutiny of Bills according to Terms of Reference, Approval of Finance, Release of Funds.	10	Shri Madhu Ranjan Kumar, Joint Secretary (DL & BP) and Joint Secretary (Admin)	madhu.ranjan@gov.in	Tel. No.: 011-23383451 Fax No.: 011-23382298 Mobile No.: 9910487512	Scrutiny of Bills according to Terms of Reference, Approval of Finance, Release of Funds.	(i) Pre-Receipted bills in triplicate (Revenue Stamp to be pasted wherever required as per rules). (ii) Installation Reports/ Service Reports/ Satisfaction	N/A	N/A	N/A

							Reports, duly signed & stamped by the concerned officer. (iii) ECS details duly signed with seal of the Bank concerned.			
6.	Grievance Redressal	15	Dr. Sukhbir Singh Sandhu, Director (PG) & Additional Secretary	sandhu.edu@nic.in	Tel No. 011-23381097 Mobile No. 9999001061 Fax No.:011-23386903	Scrutiny of application and forwarding the same to the concerned Division/Organisation for sending reply with in prescribed time limit.	Grievance application containing full facts of case.	N/A	N/A	N/A
7.	Issue of ISBN	5	Shri Madhu Ranjan Kumar, Joint Secretary (DL & BP) and Joint Secretary (Admin)	Isbn-mhrd@gov.in, madhu.ranjan@gov.in	Tel. No.: 011-23383451 Fax No.: 011-23382298 Website: http://isbn.gov.in/	Application should be filed on ISBN online portal: http://isbn.gov.in/	To attach documents as sought on the ISBN portal.	-	-	Issue of ISBN is free of charge.

Responsibility Centers and Subordinate Organizations

Sl. No.	Responsibility Centers and Subordinate Organization	Landline Number	Email	Mobile	Address
1.	All India Council of Technical Education (AICTE)	011-23724151	ssmantha@svjti.org.in		7th Floor, Chanderlok Building, Janpath, New Delhi - 110 001.
2.	Indian Institute of Technology (IIT), New Delhi	011-26591999	director@admin.iitd.ac.in		Hauz Khas, New Delhi – 110016.
3.	Indian Institute of Technology (IIT), Kanpur	0512-2590151	director@iitk.ac.in		P.O. IIT, Kanpur - 208016.
4.	Indian Institute of Technology (IIT), Mumbai	022-25767021	director@iitb.ac.in		Powai, Mumbai - 400076.
5.	Indian Institute of Technology (IIT), Kharagpur	03222-2552221	director@iitkgp.ernet.in		P.O. Kharagpur, West Bengal- 721302.
6.	Indian Institute of Technology (IIT), Chennai	044-22570694	director@iitm.ac.in		P.O. IIT, Chennai-600036.
7.	Indian Institute of Technology (IIT), Guwahati	0361-2690761	diroff@iitg.ernet.in		North Guwahati, Guwahati – 781039.
8.	Indian Institute of Technology (IIT), Roorkee	01332-285311	director@iitr.ernet.in		Roorkee, Uttaranchal – 247667.
9.	Indian Institute of Technology (IIT), Jodhpur	0291-2449024	dir@iitk.ac.in		Old Residency Road, Ratanada, Jodhpur, Rajasthan – 342011.
10.	Indian Institute of Technology (IIT), Gandhi Nagar	079-32419484	director@iitgn.ac.in		Chandkheda, Visat-Gandhinagar Highway, Ahmedabad, Gujarat– 382424.

11.	Indian Institute of Technology (IIT), Patna	0612-2552067	director@iitp.ac.in		Patliputra Colony, Patna - 800 013.
12.	Indian Institute of Technology (IIT), Hyderabad	040-23016002	director@iith.ac.in		Ordinance Factory, Estate, Yeddumailaram -502205.
13.	Indian Institute of Technology (IIT), Ropar	01881-227078	director_rpr@admin.iitd.ac.in		Nangal Road, Rupnagar, Punjab-140001.
14.	Indian Institute of Technology (IIT), Bhubaneswar	0674-2306300	director@iitbbs.ac.in		Samantapuri, Bhubaneswar - 751013.
15.	Indian Institute of Technology (IIT), Mandi	01905-237943	director@iitmandi.ac.in		PWD Rest House, Near Bus Stand Mandi, Himachal Pradesh - 175 001.
16.	Indian Institute of Technology (IIT), Indore	0731-2438711	director@iiti.ac.in		Khandwa Road, Indore, Madhya Pradesh – 452017.
17.	Indian Institute of Technology (IIT-BHU), Varanasi	0542-2368106	director@itbhu.ac.in		Varanasi, Uttar Pradesh – 221005.
18.	Indian Institute of Management, Ahmedabad	079-26308357, 66323456	director@iimahd.ernet.in		Vastapur, Ahmedabad, Gujarat – 380015.
19.	Indian Institute of Management, Bangalore	080-26583901	director@iimb.ernet.in		Bannerghatta Road, Bangalore - 560 076.
20.	Indian Institute of Management, Calcutta	033-24678310 033-24678300/ 01/02/03/04/05/06	director@iimcal.ac.in		Joka, Diamond Harbour Road, Kolkata – 700 104.
21.	Indian Institute of Management, Kozhikode	0495-2809100	director@iimk.ac.in		Konnamangalam P.O., Kozhikode, Kerala - 673 570.

22.	Indian Institute of Management, Indore	0731-2439666	director@iimidr.ac.in		Prabandh Shikhar, Rau-Pithampur Road-453556, Madhya Pradesh
23.	Indian Institute of Management, Lucknow	0522-2734101	dsingh@iiiml.ac.in		Prabandh Nagar, Off. Sitapur Road, Lucknow - 226013.
24.	Rajiv Gandhi Indian Institute of Management, Shillong	0364-2308000	ks@iimshillong.in		Mayurbhanj Complex, Nongthymmai, Shillong – 793014.
25.	Indian Institute of Management, Rohtak	01262-228511	director@iimrohtak.ac.in		Humanities Block, MDU Rohtak, Rohtak, Haryana – 124 001.
26.	Indian Institute of Management, Raipur	0771-2772200	director@iimraipur.ac.in		Government Engineering College Campus, Old Dhamtari Road, Sejbahar, Raipur – 492 015.
27.	Indian Institute of Management, Ranchi	0651-2285056	mjxavier@iimranchi.ac.in		5th Floor, Audrey House Campus, Meur's Road, Ranchi – 834 008.
28.	Indian Institute of Management, Tiruchirappalli	0431-2505000	director@iimtrichy.ac.in		National Institute of Technology (NIT), Campus, Tiruchirappalli, Tamil Nadu – 620015.
29.	Indian Institute of Management, Udaipur	0294-2477106	director@iimu.ac.in		Polymer Science Building, Mohanlal Sukhadia University Campus, University Road, Ganesh Nagar, Udaipur, Rajasthan, 313001
30.	Indian Institute of Management, Kashipur	05947-262174, 176, 116	gautam.sinha@iimkashipur.ac.in		Bazpur Road, Udham Singh Nagar, Uttarakhand – 244713.
31.	National Institute of Technology, Calicut	0495-2286800	director@nitc.ac.in	09446163261	Calicut, Kerala- 673601.

32.	S.V. National Institute of Technology, Surat	0261-2227334	director@svnit.ac.in	09825149292	Ichchaanath, Surat, Gujarat – 395007.
33.	National Institute of Technology, Srinagar.	0194-2422032	director@nitsri.net	09435171941	Srinagar, Jammu & Kashmir-190006.
34.	Motilal Nehru National Institute of Technology, Allahabad	0532-2445100, 2271101	director@mnnit.ac.in	09415014431	Allahabad, Uttar Pradesh - 211004.
35.	National Institute of Technology, Durgapur	0343-2546397	director @admn.nitdgp.ac.in	09434799001	Durgapur, West Bengal – 713209.
36.	National Institute of Technology, Jamshedpur	0657-2373375	director@nitjsr.ac.in	09431313800	Jamshedpur, Jharkhand-831014.
37.	Visvesvaraya National Institute of Technology, Nagpur	0712-2222828	director@vnitnagpur.ac.in	0944162620	South Ambazari Road, Nagpur, Maharashtra - 440010.
38.	National Institute of Technology, Surathkal	0824-2474034,	director@nitk.ac.in	09380128721	Surathkal, Karnataka - 575 025.
39.	National Institute of Technology, Warangal	0870-2459216	director@nitw.ac.in	09440162620	Warangal, Andhra Pradesh – 506004.
40.	Malaviya National Institute of Technology, Jaipur	0141-2529087	director@mnnit.ac.in	09414076013	MNIT Campus, JLN Marg, Jaipur, Rajasthan – 302017.
41.	National Institute of Technology, Rourkela	0661- 2462001	director@nitrkl.ac.in	09437041081	Rourkela, Orissa – 769008.
42.	Maulana Azad National Institute of Technology, Bhopal	0755- 4051000,	info@manit.ac.in	09425609059	Bhopal, Madhya Pradesh – 462051.

43.	National Institute of Technology, Tiruchirapalli	0431-2503000	chidam@nitt.edu	09442512370	Tanjore Main Road, National Highway 67, Tiruchirappalli, Tamil Nadu-620015.
44.	National Institute of Technology, Kurukshetra	01744-238083	director@nitkkr.ac.in	08930535511	Kurukshetra, Haryana-136119.
45.	National Institute of Technology, Silchar	03842-224879	director@nits.ac.in	09435177794	Cachar, Silchar, Assam-788010.
46.	National Institute of Technology, Hamirpur	01972-222308	director@nith.ac.in		Hamirpur, Himachal Pradesh – 177005.
47.	National Institute of Technology, Patna	0612 – 2371715	director@nitp.ac.in	0943980095	Patna, Bihar-800 005.
48.	Dr. B.R. Ambedkar National Institute of Technology, Jalandhar	0181-2690320	director@nitj.ac.in	09888178786	N.I.T. Post Office Jalandhar, Punjab - 144 011.
49.	National Institute of Technology, Raipur	0771-2254200	director@nitrrac.in	09415016058	G.E. Road, Raipur, Chhatisgarh-492010.
50.	National Institute of Technology Agartala	0381-2346360	pkbdirector@gmail.com	09436541955	P.O.: Former Tripura Engineering College Barjala, Jirania, Tripura (W) – 799055.
51.	National Institute of Technology, Manipur	03852058566	director@nitmanipur.in		Takyelpat, Imphal, Manipur-795001.
52.	National Institute of Technology, Sikkim	03595 260042	absamaddar@gmail.com		Barfung Block, Ravangla Sub-Division South Sikkim – 737139.
53.	National Institute of Technology, Arunachal Pradesh	0360-2284801	directornitap@gmail.com		Yupia, District-Papum Pare, Arunachal Pradesh – 791112.

54.	National Institute of Technology, Uttarakhand	01346-250792	nituttarakhand@gmail.com		Temporary Campus Govt. Polytechnic Srinagar(Garhwal), Uttarkhand-246174.
55.	National Institute of Technology, Mizoram	0389-2341236	nit_director@nitmz.ac.in		Chaltlang, Aizawl, Mizoram – 796012.
56.	National Institute of Technology, Nagaland	03862-240343	directornitnagaland@gmail.com		Chumukedima, Dimapur, Nagaland – 797103.
57.	National Institute of Technology, Meghalaya	0364-2501294	director.nitmeghalaya@rediffmail.com		Bijni Campus, Laitumkhrach Shillong, Meghalaya – 793003.
58.	National Institute of Technology, Goa	0832-2404200	director@nitgoa.ac.in		GEC Campus, Farmagudi, Ponda, Goa – 403401.
59.	National Institute of Technology, Puducherry		director.nitpy@gmail.com		Arignar Anna Govt. Arts College Campus, Nehru nagar, Karaikal- 609 605.
60.	National Institute of Technology, Delhi	011 – 28085696	director@nitdelhi.ac.in		Integrated Institute of Technology (Campus) Sector – 9, Near Dwarka District Court(Sector 10) Dwarka, Delhi – 110077.
61.	ABV -Indian Institute of Information Technology and Management, (ABV-IIITM), Gwalior	0751-2449704	director@iiitm.ac.in		Morena Link Road, Gwalior, Madhya Pradesh - 474015.
62.	Indian Institute of Information Technology (IIIT) , Allahabad	0532-2922000	mdt@iiita.ac.in		Devghat, Jhalva, Allahabad, Uttar Pradesh - 211 002.

63.	Pandit Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing (IIITDM), Jabalpur	0761-2632273	director@iiitdmj.ac.in		Dhumna Airport Road, P.O.: Khamaria, Jabalpur, Madhya Pradesh – 482005.
64.	Indian Institute of Information Tehnology, Design & Manufacturing (IIITDM), Kancheepuram	044-27476300	office@iiitdm.ac.in		Melakottaiyur Village Off Vandalur – Kelambakkam Road, Nellikuppam Road, Chennai, Tamil Nadu– 600127.
65.	Indian Institute of Science, Bangalore	080-23600690/ 22932222	diroff@admin.iisc.ernet.in		Bangalore, Karnataka – 560012.
66.	Indian Institute of Science Education & Research (IISER), Pune	020-25908000	director@iiserpune.ac.in	09766330320	Campus-I: 900 NCL Innovation Park, Dr. Homi Babha Road, Pune, Maharashtra – 411008.
67.	Indian Institute of Science Education & Research (IISER), Kolkata	033-64513294	director@iiserkol.ac.in		Mohanpur Campus, Mohanpur, Nadia, West Bengal–741246.
68.	Indian Institute of Science Education & Research (IISER), Mohali	0172-2240266	director @iisermohali.ac.in	09779144905	Sector 81, Knowledge City, SAS Nagar, Manauli PO, Mohali, Punjab- 140306
69.	Indian Institute of Science Education & Research (IISER), Bhopal	0755-2601096	director@iiserbhopal.ac.in	09981144455	115-A, Academic Building-II, Indore By-Pass Road, Bhauri, Bhopal- 462066 (M.P.)
70.	Indian Institute of Science Education & Research (IISER), Thiruvananthapuram	0471-2599408	director@iisertvm.ac.in	09895024000	CET Campus, Thiruvananthapuram, Kerala – 695016.

71.	National Institute of Technical Teachers' Training & Research, Kolkata	033-23370937	director@nitttrkol.ac.in		Block FC, Sector - III, Salt Lake City, Kolkata - 700106.
72.	National Institute of Technical Teachers' Training & Research, Chennai	044-22542334	director@nitttrc.ac.in		Taramani PO, Chennai- 600 113.
73.	National Institute of Technical Teachers' Training & Research, Bhopal	0755-2661216	director@nitttrbpl.ac.in		Shanti Marg, Shamla Hills, Bhopal, Madhya Pradesh - 462 002.
74.	National Institute of Technical Teachers' Training & Research, Chandigarh	0172-2792369	director@nitttrchd.ac.in		Sector 26, Chandigarh- 160 019.
75.	Indian School of Mines University, Dhanbad	0326-2235001.	dt@ismdhanbad.ac.in		Dhanbad, Jharkhand-826004.
76.	National Institute of Foundry and Forge Technology (NIFFT), Ranchi	0651-2290859	do_nifftranchi@rediffmail.com		P.O. Hatia, Ranchi, Jharkhand-83400.
77.	School of Planning & Architecture, New Delhi	011-2372 4383	c.vaidya@spa.ac.in		4, Block- B, I.P. Estate, New Delhi - 110 002.
78.	School of Planning & Architecture, Bhopal	0755-2670910	director@spabhupal.ac.in		(First Floor), Sports Complex, Manit, Bhopal (M.P.)- 462051
79.	School of Planning & Architecture, SPA, Vijayawada	0866-2469451	director@spav.ac.in		Sy. No. 71/1, NH-5, Nidamanuru, Vijayawada, Dist Krishna. A. P. - 521104.

80.	Sant Longowal Institute of Engineering & Technology (SLIET), Sangrur, Punjab.	01672-280057	directorsliet@sliet.ac.in		Village Longowal, Distt: Sangrur Punjab-148106.
81.	North Eastern Regional Institute of Science & Technology (NERIST), Arunachal Pradesh	0360-2257584	director@nerist.ac.in		Nirjuli, Itanagar, Arunachal Pradesh-791109.
82.	Central Institute of Technology (CIT), Kokrajhar	03661- 277249	Registrarcit2@gmail.com		Kokrajhar, Balagaon, Kokrajhar, BTAD, Assam – 783370.
83.	Board of Apprenticeship Training, Western Region, Mumbai	022-2403891	boatwr@vsnl.com		ATI Campus, V.N.Purav Marg, Sion, Mumbai-400 022.
84.	Board of Practical Training (BoPT), Kolkata	033-23370750	boptr@gmail.com		Eastern Region, Block EA, Sector I(Opp, Labony Estate) PO Salt Lake City, Kolkata- 700064
85.	Board of Apprenticeship Training (BoAT), Kanpur	0512-2851310	admin@boatnr.org		Plot No. 16,M Block-1-A, Lakhanpur, GT Road, Kanpur – 208024.
86.	Board of Apprenticeship Training (BoAT), Chennai	044- 2541359	boatsr@vsnl.com		CIT Campus, Taramani, Chennai – 600113.
87.	The Auroville Foundation, Tamilnadu	413-2622222	foundation @aurovillefoundation.org		Auroville Foundation Bhavan, Administrative Area, Town Hall, Auroville, Tamil Nadu-605101.
88.	National Institute of Industrial Engineering(NITIE)	022-28573371	registrar@nitie.edu		Vihar Lake, P.O. NITIE, Mumbai – 400087.

89.	Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET)	0351-2278058	drmbbera@yahoo.com		Vill+Post Kotwali, Malda, West Bengal-732144.
90.	Maharshi Sandeepani Rashtriya Veda Vidya Pratishthan, Ujjain	0734- 2502266	roopjishastri@yahoo.com		Ujjayini Development Authority, Administrative Building, Bharatpur, Ujjain - 456010.
91.	Rashtriya Sanskrit Vidyapeetha, Tirupati	0877-2286799	registrar_rsvp@yahoo.co.in		Tirupati, Andhra Pradesh - 517 507.
92.	Kendriya Hindi Sansthan, Agra	0562-2530683	directorkhs@yahoo.co.in		Agra Headquarter, Hindi Sansthan Marg, Agra – 282005.
93.	Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth, New Delhi	011-46060606	info@slpsrsv.ac.in		Qutab Institutional Area, Near Qutub Hotel, New Mehrauli Road, New Delhi-110016.
94.	Rashtriya Sanskrit Sansthan, New Delhi	011-28524993	rskadm@yahoo.com		56-57, Institutional Area, Pankha Road, Janakpuri, New Delhi – 110058.
95.	National Council for Promotion of Urdu Language, New Delhi	011-49539000	urduduniancpul@yahoo.co.in		FC-33/9, Institutional Area, Jasola, New Delhi -110025.
96.	Central Institute of Classical Tamil (CICT), Chennai	044-22540124	director@cict.in		LMV Building, The Institute of Road, Transport Campus, Plot No.40, 100 Feet Road, Taramani, Chennai – 600113.
97.	National Council for Promotion of Sindhi Language, New Delhi	011-26180104	ncpsl.delhi@gmail.com		West Block No. VIII, Wing-VII, R.K. Puram, New Delhi – 110066.

98.	Central Institute of Indian Languages, Mysore.	0821-2515032	bharthi @cil.stpmv.soft.net		Manasagangotri Mysore, Karnataka – 570006.
99.	Central Hindi Directorate, New Delhi.	011-26100758	verma_kl @rediffmail.com		West Block-7, R. K. Puram, New Delhi – 110066.
100.	Commission for Scientific and Technical Terminology, New Delhi	011-26100758	verma_kl @rediffmail.com		West Block-7, R. K. Puram, New Delhi – 110066.
101.	National Commission for Minority Educational Institutions, New Delhi	011- 23367760	chairman.ncmei@nic.in		1 st Floor, Jeevan Tara Building, 5, Sansad Marg, Patel Chowk, New Delhi – 110001.
102.	Indian Institute of Advanced Studies (IIAS), Shimla	0177- 2830006	directoriiias@gmail.com		Rashtrapati Nivas, Shimla – 171005.
103.	National Council of Rural Institutes, Hyderabad	040-3212813	info@ncri.in		5-10-174, Shakar Bhawan, Fateh Maidan Road, Hyderabad – 500004.
104.	Indian Council of Philosophical Research (ICPR), New Delhi	011-29901516	icpr@bol.net.in		36, Tughlakabad Institutional Area, Near Batra Hospital, Tughlakabad , New Delhi – 110062.
105.	Indian Council of Social Science Research (ICSSR), New Delhi	011-26741679	chairman@icssr.org		Post Box No. 10528, Aruna Asaf Ali Marg, New Delhi – 110067.
106.	Indian Council of Historical Research (ICHR), New Delhi	011-23382321	ms_ichr@rediffmail.com		35 – Ferozeshah Road, New Delhi – 110001.
107.	National University of Educational Planning and Administration (NUEPA), New Delhi	011-26565600	nuepa@nuepa.org		17-B, Sri Aurobindo Marg, New Delhi - 110016.

108.	Association of Indian Universities	011-23230059	info@aiuweb.org		AIU House, 16 Comrade Indrajit Gupta Marg (Kotla Marg), New Delhi -110002.
109.	Centre for Studies in Civilization, New Delhi.	011- 26227832	csc@del2.vsnl.net.in		DD-24, Kalkaji, New Delhi-110019.
110.	National Book Trust of India, New Delhi	011-26707700	office.nbt@nic.in		5, Nehru Bhawan, Institutional Area, Vasant Kunj, New Delhi -110070. Website: http://www.nbtindia.gov.in/
111.	Council of Architecture, New Delhi	011-24648415	coa@ndf.vsnl.net.in		India Habitat Centre, Core 6A, 1 st Floor, Lodhi Road, New Delhi-110003.
112.	University Grants Commission, New Delhi	011-23234019	webmaster@ugc.ac.in		Bahadur Shah Zafar Marg, New Delhi - 110002.
113.	University of Delhi, Delhi	011-27667586	vc@du.ac.in		Delhi-110 007.
114.	Jawaharlal Nehru, University, New Delhi	011-26742650	registrar@mail.jnu.ac.in		New Mehrauli Road, New Delhi-110 067.
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116.	Banaras Hindu University, Varanasi	0542-2368938	vc_bhu@sify.com		Varanasi, Uttar Pradesh – 221005.
117.	Pondicherry University, Pondicherry	0413-2655033	vc@pondiuni.edu.in		R.V. Nagar, Kalapet, Pondicherry - 605014.
118.	University of Hyderabad, Hyderabad	040-23010121	vc@vohyd.ernet.in		Hyderabad, Andhra Pradesh-500046.

119.	North Eastern Hill University, Shillong	0364-2550101	vcnehu@nehu.ac.in		Shillong, Meghalaya -793022.
120.	Indira Gandhi National Open University, New Delhi	011-29532707	vco@ignou.ac.in		Maidan Garhi, New Delhi-110068.
121.	Assam University, Assam	03842-270801	vc@aus.ac.in		Silchar, Assam-788011.
122.	Tezpur University, Tezpur	03712-273100	alak@tezu.ernet.in		Nappam, Tezpur, Assam-784 025.
123.	Visva Bharati Shanti Niketan, West Bengal	03463-261531	registrar@visva-bharti.ac.in		Shanti Niketan, West Bengal-731235.
124.	Nagaland University, Nagaland	0369-2268268	vicechancellornu@yahoo.com		Kohima, Nagaland-797001.
125.	Jamia Millia Islamia, New Delhi	011- 26980337	sashraf2@rediffmail.com		Jamia Nagar, New Delhi – 110025.
126.	Babasaheb Bhimrao Ambedkar University, Lucknow	0522-240822	registrar@bbau.ac.in		Vidya Vihar, Rae Bareilly Road, Lucknow - 226025.
127.	Maulana Azad National Urdu University, Hyderabad	040-23006612	registrar@manuu.ac.in		Gachibowli, Hyderabad-500032.
128.	Mahatma Gandhi Antarrashtriya Vishwavidya, Maharashtra	07152-230907	vc@hindivishwa.org		Umri, Wardha, Maharashtra-442005.
129.	Manipur University, Manipur	0385-2435765	vcmu@sancharnet.in		Indo-Myanmar Road, Canchipur, Imphal, Manipur – 795003.
130.	Mizoram University, Mizoram	0389-2330650	vc@mzu.edu.in		P.B.No.190, Aizawl, Mizoram-796012.

131.	University of Allahabad, Allahabad	0532-2461089	vc_au@allduniv.ac.in		Allahabad, Uttar Pradesh – 211002.
132.	Rajiv Gandhi University, Itanagar	0360-2277252	vcrguniv@gmail.com		Rono Hills, Doimukh, Arunachal Pradesh - 791 112.
133.	Sikkim University, Sikkim	03592-251073	sikkimuniversityvc@gmail.com		Samdur, Tadong, Gangtok, Sikkim – 737102.
134.	Tripura University, Tripura	0381-2374801	vc@tripurauniv.in		Suryamaninagar, Agartala, Tripura - 799022.
135.	The English and Foreign Languages University, Hyderabad	040-27098141	vceflu@gmail.com		O.U. Campus, Ravinder Nagar, Secundrabad – 500 007.
136.	Indira Gandhi National Tribal University, Amarkantak	07629-269711	vcigutu@gmail.com		Kapil Dhara Road, Mekal Sadan, Amarkantak, Distt. Anuppur, Madhya Pradesh- 484886.
137.	Hemawati Nandan Bahuguna Garhwal University, Uttarakhand	01346-252143	registrarhnbgu@gmail.com		Srinagar, Purani Garhwal, Uttarakhand-246174.
138.	Central University of Tamil Nadu, Tiruvarur	04366-277351	psvc@cutn.ac.in		Collectorate Annexe, Tiruvarur, Tamil Nadu - 610 004
139.	Central University of Rajasthan	01463-238722	vc@curaj.ac.in		Bandar Sindri, Ajmer-305801.
140.	Central University of Orissa	06852-288235	registrar@cuo.ac.in		Central Silk Board Building Landiguda, Koraput, Orissa-764020.
141.	Central University of Haryana	01282-2350284	vc@cuharyana.org		Govt. B.Ed. College Building, Narnaul (Distt. Mahendergarh) Haryana.

142.	Central University of Kashmir	0194-2468354	registrar@cukashmir.ac.in		Sonwar (Near G.B.Pant Hospital), Srinagar, Jammu & Kashmir – 190004.
143.	Central University of Jharkhand	06531-2230204	vc@cuja.ac.in		Ratu-Lohardaga Road, Brambe Ranchi, Jharkhand–835205.
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146.	Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)	07582-264796	vcsagaruniversity@gmail.com		Sagar, Madhya Pradesh-470003.
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148.	Central University of Punjab	0164-2864106	registrar.cup@gmail.com		City Campus, Mansa Road, Bhatinda, Punjab-151001.
149.	Central University of Bihar	0612-2226536	registrar@cub.ac.in		BIT Campus, P.O. – B.V. College, Patna, Bihar-800014.
150.	Central University of Gujarat	079 – 29288401	registrar@cug.ac.in		Sector 30, Gandhinagar, Gujarat-382030.
151.	Central University of Himachal Pradesh	01892-229330	vc@cuhimachal@gmail.com		PO Box 21, Dharamshala, District Kangra, Himachal Pradesh– 176215.
152.	Central University of Jammu	0191-2479651	registrar@cujammu.ac.in		8/8, Trikuta Nagar, Jammu – 180012.
153.	Educational Consultants of India Limited(EdCIL), Noida, Uttar Pradesh.	0120 -2512001	root@edcil.co.in		Ed.CIL House, 18A, Sector 16 A, Noida, Uttar Pradesh-201301.
