

**Government of India  
Ministry of Human Resource Development  
Department of Higher Education**

**Selection to the post of Vice –Chancellor, Indira Gandhi National Open University (IGNOU)**

The Indira Gandhi National Open University (IGNOU) was established by an Act of Parliament in 1985 at the national level for the introduction and promotion of Open University and distance education systems in the educational pattern of the country.

**The Vice-Chancellor, being the academic as well as administrative head is expected to be:**

- A visionary with proven leadership qualities, administrative capabilities as well as teaching and research credentials.
- Having outstanding academic record throughout and a minimum of 10 years experience as a professor in a University system or in an equivalent position in a reputed research and/or academic administrative organization (preferably in Open & Distance Learning of higher education system).

**Salary and Service Condition**

- The post carries a pay of Rs. 75,000/- (Fixed) per month with Special Allowance of Rs. 5000/- and other allowances as are admissible to University employees from time to time.
- The Clause (4) under the Statute 1 of the IGNOU Act, 1985 provides that the Vice-Chancellor shall hold office for a term of 5 years from the date on which he enters upon his office, or until he attains the age of 70 years, whichever is earlier.

**Procedure for appointment**

- Appointment will be made from a panel of names recommended by the Selection Committee. The Candidates(s) below 65 years of age (on the closing date of receipt of application against the advertisement) will be given preference.

Applications of the eligible individuals received from candidates/nominators shall be considered. Such applications should reach the below mentioned address by Registered/Speed Post/by hand till 24.07.2017:-

**Assistant Educational Adviser  
Department of Higher Education, Ministry of HRD,  
Room No. 105 'D' Wing, Shastri Bhawan, New Delhi.**

The advertisement can also be seen at website: <http://mhrd.gov.in> and [www.ignou.ac.in](http://www.ignou.ac.in)

The phrase "Application for the post of Vice Chancellor, IGNOU" should be super-scribed on the envelop. **The CV/Bio-data may be submitted in the Performa available on the website of MHRD/IGNOU.**

This Department is not responsible for postal delay.



**Format of Application for the post of Vice chancellor**

Affix the latest passport size Photo

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required.)

**1. General Information of Applicant**

Name (In Capital Letters)	
Date of Birth (Day/Month/Year)	
Correspondence Address	
Phone No.	Mobile No. : Landline No. :
Email	

**2. Present Position**

a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of appointment to the present post	
e.	Total Experience (In Years and Months)	

**3. Details of experience possessed as per eligibility criteria:**

(10 years' Professorship or equivalent as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education 2010 and subsequent modifications)

S.No.	Post held	Pay Scale	Organisation	Nature of duties	Experience (In Years and Months)

*Signature*

4. Educational Qualification (In chronological order from latest to Graduation level)

S.No.	Qualification	University	Year	Subject(s) / Topic(s)	% Achieved	Distinctions etc.

5. Administrative Experience/Post(s) & responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.	Head of the Department				
2.	Chairman, Board of Studies				
3.	Member, Board of Studies				
4.	Dean of Faculty				
5.	Member of Academic Council				
6.	Member of Executive Council				
7.	Member of Professional/ Academic Bodies				
8.	Others (Specify)				

6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest)

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	

(b) Participation and contribution in relevant areas in higher education

	Organisation	Area of specialisation
Visiting Professor		
Resource Person		
Others (Specify)		

(c) Involvement with formulation of academic programmes:

S.No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval by Academic Council	Year of Introduction

*[Handwritten signature]*

**(d) Important MoUs formulated for academic collaborations:**

S. No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

**(e) Position of Chairs:**

S. No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

**7. International academic Exposure, if any**

S. No.	Post/ Assignment	Organization/ University	Area of Assignment	Duration		
				From	To	In Years & Months

**8. Scholarly achievements:**

**A. Contribution to Journals and Books:**

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others (Specify)	

**B. Publication:**

**B.I Kindly provide list of scholarly publications in recognised professional and/or academic journals:**

Total Publications: .....

S.No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

**B.II List of articles in popular magazines or newspapers**

Total Articles: .....

S.No.	Date	Title	Name of Magazine/ Newspaper

**C. Participation and scholarly presentations in conferences:**

**C.I National**

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**C.II International**

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**D. Participation and contribution in National/International Fora in the area of your academic and professional expertise**

		Number(s)
Plenary Lectures/Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify)	International	
	National	

**9. Research Projects:**

S.No.	Client/Organisation's name	Nature of project	Duration of project	Amount of grant (Rupees)

**10. Consulting experience:**

List key consulting assignments undertaken:

S.No.	Client/ Organisation's name	Nature of assignment	Duration of assignment

*B. W. S.*

11. Honours /Awards & Fellowships for Outstanding Work:

Sr. No.	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

12. No. of Research Scholars successfully guided :

Name of Programme	Awarded (No.) (Under-progress not to be included)

13. Strengths (in 100 words)

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14. Your Vision for the University (upto 500 Words)

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15. Details of Referees, if any

S. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

(Signature of the Applicant)

Date:

Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.

